

# Spring View Middle School SAFETY PLAN



**This document was prepared using the current public health guidance and California Department of Education guidance on school reopening safety plan in a hybrid model. As public health orders, state/local government orders, and public health guidance are revised or issued, this plan will be adjusted.**

As we reopen Spring View Middle School (SVMS), we are committed to providing a safe and healthy learning space for our students; and a healthy workplace for all of our staff. To ensure we maintain a high level of safety, SVMS has developed the following COVID-19 Reopening Safety Plan in response to the COVID-19 pandemic. All employees are responsible for implementing this plan. Our goal is to mitigate the potential transmission of COVID-19 at school and in our communities. This requires the full cooperation of staff, students and administrators. Only through this cooperative effort can we establish and maintain the safety and health of our students, staff, and school.

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# **Health & Safety**

Our staff and students are our most important assets. We are committed to allowing a safe return to school, and committed to keeping SVMS safe. The SVMS COVID-19 Preparedness Plan follows guidelines set forth by the Centers for Disease Control and Prevention (CDC), the California Department of Public Health (CDPH), and federal OSHA standards related to COVID-19.

## ***Daily Wellness Checks***

Families and staff will be required to do a daily screening for symptoms of COVID-19 using screening protocols listed on the following pages before arriving at school or the bus stop. This includes the taking of temperatures.

## ***Stay Home When Sick***

Staff and students should stay home when sick, not feeling well, or have come in close contact (CDC defines close contact as anyone who has been within 6-feet of an infected individual for at least 15-minutes, 2-days before illness onset) tested positive for COVID-19. Individuals who have a temperature of 100.4 and above must stay home.

## ***COVID-19 Symptoms Include***

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body pain
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

This list does not include all possible symptoms. Health officials will continue to update this list as we learn more about COVID-19.

Students and Staff should not be physically present on any Rocklin Unified School District campus or facility if any of the following symptoms are present. Additionally, students should not be physically present if they have been exposed to anyone with a confirmed positive COVID-19 test within the past 14 days.

## ***Visitor Policy***

Campus access will be limited to staff, students, and parents/guardians on official business ONLY.

Visitors will be permitted on campus by appointment only, and will be required to wear a face covering. Visitors will also need to complete the screening process. Visitors must avoid campus if they exhibit any COVID-19 symptoms.

### ***Students or staff who present with symptoms while at school***

- Students will go to a designated triage room until they can be picked up by a parent or guardian
- Staff members must leave RUSD campuses or facilities and inform their supervisor prior to leaving
- Per State guidelines, Districts should recommend the individual experiencing symptoms take a COVID-19 test. Staff members will be directed to the Placer County School Testing Site. Students can contact their physician or access the free OptumServe testing site at <https://lhi.care/covidtesting>
- If a student or staff member tests negative, they may return to school 10 days after symptoms first appeared, are 24 hours fever-free without fever-reducing medication, and symptoms have improved
- If a student or staff member no longer has symptoms, they may return to school 10 days after symptoms first appeared, and are 24 hours fever-free without fever-reducing medication
- School/classroom may remain open in consultation with public health officials
- Staff should contact their supervisor immediately

### ***Students or staff who have had close contact with a confirmed COVID-19 case***

- Students and Staff should not come to campus if they knowingly had close contact. Centers for Disease Control defines close contact as anyone who has been within 6 feet of an infected individual for at least 15 minutes, 2 days before illness onset with a confirmed COVID-19 case. If they come to campus, staff will be asked to go home and students will be kept in isolation, in a designated triage room until they can be picked up by a parent or guardian
- Per State guidelines, Districts should recommend the individual experiencing symptoms take a COVID-19 test. Staff will be directed to the Placer County School Testing Site. Students can contact their physician or access the free OptumServe testing site at <https://lhi.care/covidtesting>
- Quarantine for 14 days from last exposure. School work will be provided to students to complete during this time
- School/classroom may remain open in consultation with public health officials
- Staff should contact their supervisor immediately

### ***Students or staff who have a confirmed COVID-19 case***

- Individuals cannot come onto campus for 10 days from symptom onset or test date, are at least 24 hours with no fever without fever-reducing medication, and symptoms have improved
- If an individual tests positive, but has had no symptoms, they may return to campus after 10 days of the test
- Site administrators will identify school site contacts, quarantine and exclude exposed contacts (likely the entire cohort) for 14 days after the last date the case was present at school while infectious. School work will be provided to students during this time
- State guidelines recommend testing of contacts, especially those who are asymptomatic. However, testing will not shorten the 14-day quarantine
- Disinfection and deep cleaning of classroom and primary spaces where the case spent significant time will be conducted
- School may remain open in consultation with public health officials
- Staff should contact their supervisor immediately

- The individual may return to campus 10 days after symptoms first appeared, are 24 hours fever-free without fever-reducing medication and symptoms have improved
- If an individual tests positive, but has had no symptoms, they may return to campus after 10 days have passed since the test
- Site administrators will identify school site contacts, quarantine, and exclude exposed contacts (likely the entire cohort) for 14 days after the last date the individual was present at school while infectious. Schoolwork will be provided to students during this time
- The guidelines recommend testing of contacts, especially those who are symptomatic. However, testing will not shorten the 14-day quarantine
- Disinfection and deep cleaning of classroom and primary spaces where the infected individual spent significant time will be conducted
- Schools may remain open in consultation with public health officials
- Families and staff will receive notifications if there was an infected individual at Spring View

### ***Personal Protection Equipment (PPE)***

Face coverings must be used in accordance with [CDPH guidelines](#) unless a person is exempt as explained in the guidelines, particularly in indoor environments, on school buses, and areas where physical distancing alone is not sufficient to prevent disease transmission.

Persons younger than two years old, anyone who has trouble breathing, anyone who is unconscious or incapacitated, and anyone who is otherwise unable to remove the face covering without assistance are exempt from wearing a face covering.

If a student or staff member does not have a face covering, one will be provided to them.

In order to comply with this guidance, schools must exclude students from campus if they are not exempt from wearing a face covering under CDPH guidelines and refuse to wear one provided by the school. If a student inadvertently fails to bring a face covering to school they may come to the front office to be provided with a face covering. Spring View will offer alternative educational opportunities for students who are excluded from campus.

All staff must use face coverings in accordance with CDPH guidelines unless Cal/OSHA standards require respiratory protection

Gloves will be available upon request for staff, to the extent feasible, and will be provided for certain job specific groups (i.e.: bus drivers/technology).

### ***Cleaning***

Spring View will be using cleaning products approved for use against COVID-19 by the Environmental Protection Agency (EPA).

- Use cleaning products approved for use against COVID-19 on the Environmental Protection Agency (EPA) approved list “N” and follow product instructions
- Use disinfectants labeled to be effective against emerging viral pathogens, following label directions for appropriate dilution rates and contact times. Provide employees training on manufacturer’s directions, on Cal/OSHA requirements for safe use and as required by the Healthy Schools Act, as applicable

- Custodial staff who are responsible for cleaning and disinfecting school sites will be equipped with proper protective equipment including gloves, eye protection, respiratory protection and other appropriate protective equipment

Spring View has plans in place to maximize custodial staff and are implementing daily schedules for practicable cleaning and disinfecting at school sites and on buses.

- A cleaning log will be displayed in each bathroom
- All classrooms have wall mounted hand sanitizer dispensers installed
- Classroom drinking fountains will not be accessible (water bottles can be filled)
- Clean and disinfect frequently-touched surfaces within schools daily, and throughout the day as practicable, by trained custodial staff as practicable
- Equipment will be sanitized daily
- Sharing of objects and equipment, such as toys, games and art supplies will be limited to the extent practicable. Items will be cleaned and disinfected between uses as practicable
- Cleaning and disinfecting guidelines will be established to ensure safe and correct application of disinfectant and to keep products away from children's reach (stored in a space with restricted access)
- Shared computers and other equipment should be regularly wiped down throughout the school day as feasible
- Cleaning and sanitization supplies will be made available in the event a teacher desires to perform additional classroom cleaning/sanitization
- High-touch areas such as door handles, light switches, sink handles, bathroom surfaces, tables, and desks will be cleaned daily, or more frequently as needed.
- Signage will be posted at water fountains instructing students to fill water bottles and/or cups.

## ***Ventilation***

Spring View has replaced all HVAC system filters with MERV-13 filters, which are proven more effective against COVID 19. Filters will be changed at least quarterly. Fresh air into classrooms, shared spaces, and offices as required by the building code.

## ***Hygiene***

All students should wash and/or sanitize hands as they enter classrooms (hand sanitizer will be provided for each classroom). Students should wash and/or sanitize hands before/after snacks and lunch. Staff and students will be trained on proper hygiene procedures including washing hands, not touching face and eyes, covering mouth when coughing or sneezing and physical distancing. Signage will be posted reminding students and staff of health protocols.

Desks/tables spaced to provide maximum physical distancing whenever possible in areas other than classrooms. Students should use their own individual supplies, where practicable, (i.e.: pens, paper, markers) and should not share with other students. Food should not be shared with other students. Shared computers and other equipment should be regularly wiped down throughout the school day as feasible. Cleaning and sanitization supplies will be made available in the event a teacher desires to perform additional classroom cleaning/sanitization.

## ***Physical Distancing Protocols and Procedures***

Directional routes/markings, as applicable, for classes/students to move about campus safely and to avoid large groupings/congestion are posted throughout campus. Where possible, "zones" are designated for students at

break and lunches to create efficient flow and avoid congestion of students. Students will be trained and retrained to follow specific routes on campus.

Guidelines will be established and posted for use of bathroom and entry into office to limit the number of people in these spaces at any given time. Hallways shall be marked for one-way egress and ingress as necessary.

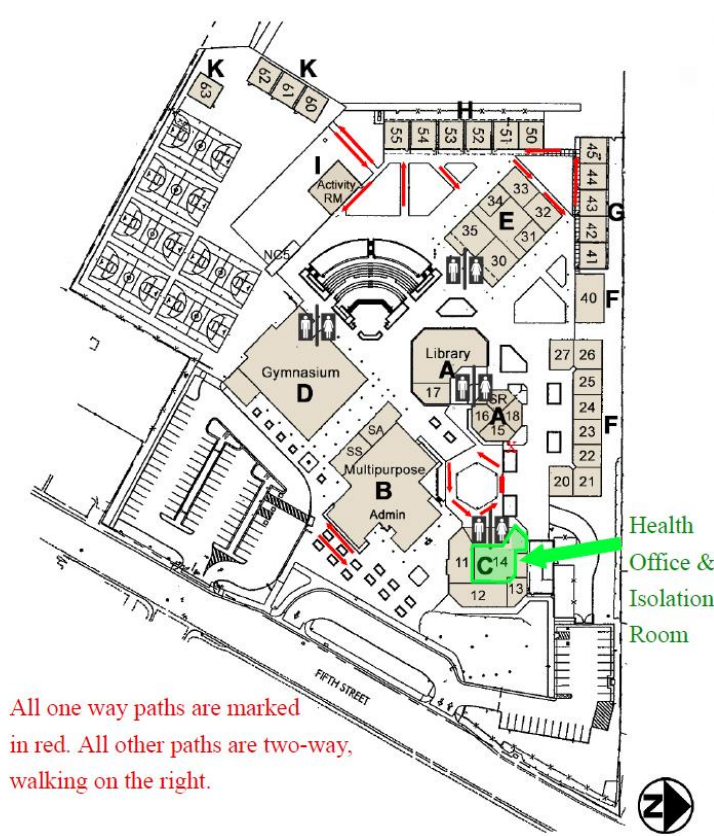
Students will not line up outside of class prior to entering. Students will go straight into their class. Students may be assigned seating/desks/lab stations as practicable. Desks/tables spaced to provide maximum physical distancing whenever possible in areas other than classrooms. When exiting class at the end of a period, teachers will dismiss students in small groups.

### Physical Education

Outdoor facilities will be used to the greatest extent possible for Physical Education (PE) and lunch. The locker room will not be used for P.E. classes. Students will not be required to dress-out daily, nor receive a grade deduction for not dressing out for Physical Education classes. Students are to come to school P.E. ready and will be given the opportunity to change shoes for P.E. class as needed.

Spring View will continue to offer two lunches to limit the amount of students eating at the same time.

Large gatherings are suspended (i.e.: rallies, assemblies) until further notice.



## Instructional Programs

### *Instructional Model*

The A/B model will be utilized to make social distancing guidelines more practical, but reduce instructional days for students. Students would have blended learning instruction, including a mix of partial in class instruction and partial remote/online learning (5 days of instruction with 2 to 3 days on campus a week).

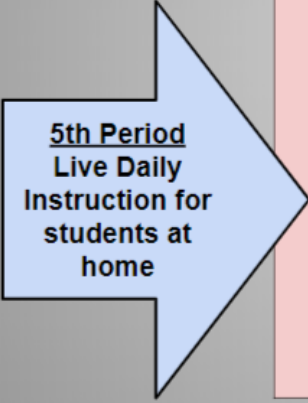
Students/Classes will be divided into two groups, an A group (last name A-L) and a B group (last name M-Z) and will attend school every other day in a hybrid schedule and alternating Mondays. A group will attend on Tuesdays and Thursdays. B group will attend on Wednesdays and Fridays. Mondays will alternate between A and B. On days students are not on campus, they will be assigned asynchronous learning in all classes and will be required to check in virtually at the start of 5th period.

**Alternating A/B schedule (Monthly Calendar)**

Monday 9/21	Tuesday 9/22	Wednesday 9/23	Thursday 9/24	Friday 9/25
B day	A day	B day	A day	B day
Monday 9/28	Tuesday 9/29	Wednesday 9/30	Thursday 10/1	Friday 10/2
A day	A day	B day	A day	B day

If classrooms/schools are required to close temporarily, distance learning, including grading and assessment, would be provided.

Teachers and students will follow a **modified bell schedule**.

	REGULAR DAY SCHEDULE (Tuesday – Friday)	ARTICULATION DAY SCHEDULE (Every Monday)
	<b>0 PERIOD (40min)</b> 7:40 – 8:20	<b>0 PERIOD (38min)</b> 7:42 – 8:20
	<b>PERIOD 1 (40min)</b> 8:30 – 9:10	<b>PERIOD 1 (38min)</b> 8:30 – 9:08
	<b>PERIOD 2 (40min)</b> 9:13 – 9:53	<b>PERIOD 2 (38min)</b> 9:11 – 9:49
	<b>BREAK (8min)</b> 9:53 – 10:01	<b>BREAK (7min)</b> 9:49 – 9:56
	<b>PERIOD 3 (40min)</b> 10:01 – 10:41	<b>PERIOD 3 (38min)</b> 9:56 – 10:34
	<b>PERIOD 4 (40min)</b> 10:44 – 11:24	<b>PERIOD 4 (38min)</b> 10:37 – 11:15
	<b>PERIOD 5/LUNCH (40min)</b> 11:27 – 12:07 (3 min Warning Bell)	<b>PERIOD 5/LUNCH (38min)</b> 11:18 – 11:56 (3 min Warning Bell)
<b>PERIOD 6 (40min)</b> 12:07 – 12:47	<b>PERIOD 6 (38min)</b> 11:56 – 12:34	
<b>PERIOD 7 (40min)</b> 12:50 – 1:30	<b>PERIOD 7 (38min)</b> 12:37 – 1:15	
<b>PERIOD 7 (40min)</b> 1:33 – 2:13	<b>PERIOD 7 (38min)</b> 1:18 – 1:56	

***Social Emotional Learning***

SVMS recognizes that relationships and in-person connections are a critical component of social development for students. We will work within the health and safety guidelines to provide meaningful connections and social opportunities for students. Various levels of support will be provided to help students as they transition back to



school. Staff will embed lesson plans with social-emotional learning activities. Moreover, we will continue to follow existing procedures to refer students requiring a higher level of social-emotional support.

For Parent Support Resources please visit: <https://sites.google.com/rocklinusd.org/rusdparent/home>

### ***Special Education***

Instruction and services will be provided and incorporated within the same schedule and guidelines as general education. During Distance Learning, Individual Distance Learning Plans will be developed and shared with parents to document all supports and services, daily or weekly schedules, resources, platforms, and log-in information. Students will participate in daily live (synchronous) and asynchronous learning activities within the general education classroom and for specialized academic instruction and related services. Depending on class sizes and/or scheduling and the ability to ensure social distancing guidelines, as of September 21, when schools transition to the Hybrid model, students within Special Day Class (SDC) programs will attend daily as opposed to the alternating A/B schedule.

### ***English Learners***

Designated English Language Development will be delivered during uninterrupted blocked times each day of the week. Integrated English Language Development will continue to be delivered in all content areas to ensure access to rigorous curriculum and success in standards of a story in both hybrid and distance learning models. English language support staff will also be available throughout the day to assist students and families in content area curriculum and digital platforms.

### ***Activities and Athletics***

After school and club activities may be restricted and/or limited, adhering to public safety guidelines. If deep cleaning is needed, after school and club activities may be suspended. Secondary athletics will be allowed per state and local guidelines.

### ***Classroom Technology***

Students are strongly encouraged to bring their own device (preferably a Chromebook) to school each day. Students will be responsible for bringing charged devices to school each day. Devices will be assigned to students without a device at home. Devices can be checked out of the SVMS library as needed during the school day.

# **Nutrition Services**

## ***Meal Service***

SVMS will have the standard two lunch schedule and provide options for students to eat in outdoor spaces. The amphitheater will be opened for eating during lunch. Eating spaces will be marked for proper social distancing.

Staff to serve meals in units and offer (a la carte) i.e.: milk, a la carte/fruit served individually.

Disposable products will be used whenever possible. Increased cleaning and sanitizing in frequently touched areas will be administered.

## ***Preparation of Food***

Use pre-packaged meal items whenever possible. Staff to use disposable prep supplies, i.e.: aprons, gloves, masks, face shields, etc. whenever possible. Staff will be trained on current health and safety protocols and employee expectations (i.e.: handwashing procedures).

# **Transportation**

## ***Loading and unloading of buses***

- Load students onto the bus from “rear to front” and unload students from the bus “front to rear” to avoid students walking past each other
- Encourage students to maintain physical distancing while loading and unloading at school sites
- Encourage students to practice social distancing while waiting at bus stops
- Buses and touchable surfaces will be sanitized after AM and PM routes

## ***Seating and physical distancing***

- Students will be physically distanced on bus benches utilizing an “x” placed on the seat
- Students must wear a face covering, unless exempt
- A protocol will be developed for students who may have issues with wearing a mask while on the bus such as Special Education students due to sensory issues
- All bus drivers must wear a face covering, unless exempt, when physical distancing is not possible
- A supply of masks for each bus will be made available in the case a student does not have one
- Develop procedures for drivers to follow if the driver believes they are showing COVID-19 symptoms
- Notify families/students of the District’s transportation process, including adjustments due to COVID-19